

MINISTRY OF DEENCE
(Office of the JS (Trg) & CAO)

PROMOTION TO THE GRADE OF ASSISTANT

1. Reference this office note no. A/47921/DPC/07/Asstt/CAO/P-1 (64) dated 30 Mar 2007.

2. The following Upper Division Clerks of AFHQ Clerical Service are appointed as Assistant in AFHQ Civil Service (Group 'B' Non-gazetted) in the pay scale of Rs. 5500-9000 till further orders and posted/retained in the offices mentioned against their names: -

SI No	NAME (S/Shri)	DOB	FROM	TO	VICE (S/Shri)
1	G ANTHONY IRUDAYA RAJ	01.06.61	C A O	C A O	Exist. Vac
2	C P C RAO	06.07.60	C A O	C A O	Exist. Vac
3	PURNIMA SARKAR SMT	20.07.58	Q M G	Q M G	Exist. Vac
4	V JAGADEESH	21.04.60	D R D O	D R D O	AP Vidyarthi
5	S JANAKI RAMAN	08.08.58	ATVP	M S	Ram Rattan
6	ANITA SMT	01.05.63	A G	AIR HQ	Gurbachan Singh
7	ARUNA SACHDEVA SMT	14.06.58	DGAFMS	DGAFMS	RP Upreti
8	H U JOIS	01.06.58	M G O	M G O	Exist. Vac
9	UMA MAHESWARI RAJAN, SMT	13.04.57	G S	G S	AK Suri
10	USHA VISHWANATHAN, SMT	03.07.58	AIR HQ	AIR HQ	Exist. Vac
11	M ARUMUGAM	18.04.56	M G O	M G O	Usha Nagpal, Smt
12	NAVAL KISHORE *	15.03.55	DEPN	E-IN-C	Gopal Krishnn
13	PREM PRAKASH	12.07.58	AIR HQ	AIR HQ	Surinder Singh
14	RAMESH CHAND	06.11.59	AIR HQ	AIR HQ	Exist. Vac.
15	KARAN SINGH	10.08.60	NHQ	DGR	Exist. Vac.
16	SALAI YESURATHNAM	01.04.54	Q M G	Q M G	Exist. Vac.
17	LILA DAS KM	01.02.58	G S	A G	Exist. Vac.
18	GURUDEV SHANKAR	19.03.62	Q M G	Q M G	Exist. Vac.
19	K MANICKAVASAGAN	06.01.55	NHQ	NHQ	P Ganeshan
20	RAMESHWAR DAYAL	15.01.64	A G	A G	P Toppo
21	SHIV NARAIN	05.12.59	DGNCC	DGNCC	Exist. Vac.
22	RAJEEV KUMAR DHINGRA	03.01.67	D R D O	D R D O	Exist. Vac.

* On repatriation from deputation, Shri Naval Kishore, UDC has reported to this office on 30 Mar 07. The individual may be taken on the strength of E-in-C's Branch from same date as UDC. His promotion in the grade of Assistant will be effective from 03 Apr 07 or the date of charge assumption which ever is later.

Contd.....2/-

SI No	NAME (S/Shri)	DOB	FROM	TO	VICE (S/Shri)
23	NEELAM SEHGAL SMT	02.08.59	NHQ	M S	Jai Kumar
24	S JAMUNA SMT	06.04.62	G S	G S	Exist. Vac.
25	BIBEKANANDA PAL	23.04.58	DGAFMS	M G O	RK Saha
26	A S SWAMINATHAN	02.01.63	HQ ATVP	M G O	Ram Phal
27	B R M REDDY	02.07.59	AIR HQ	AIR HQ	Exist. Vac.
28	P MURALI KRISHANA	01.10.58	Q M G	Q M G	Exist. Vac.
29	GURURAJ PATIL	08.07.59	HQ ATVP	M G O	Kailash Rani, Smt
30	SIVASUBRAMANIAN M	20.05.60	D R D O	D R D O	Exist. Vac.
31	JAYANTI SRINIVASAN SMT	10.05.62	Q M G	Q M G	Exist. Vac.
32	M S SEKHAR	25.12.63	A G	A G	Exist. Vac.
33	REJI JOY SMT	01.06.61	D G Q A	D G Q A	Exist. Vac.
34	GUNWANTI KARASIJA SMT	04.10.57	AIR HQ	AIR HQ	Exist. Vac.
35	K T JOSEPH	20.05.61	NHQ	M G O	Exist. Vac.
36	URMILA NEGI SMT	14.03.62	A G	A G	Exist. Vac.
37	SAVITHRI K KRISHNAN SMT	05.02.59	A G	A G	Exist. Vac.
38	K P RAGHUNATHAN	14.04.59	HQ ATVP	HQ ATVP	Exist. Vac.
39	DINESH KR. MUKHOPADHYAY	06.01.59	D R D O	D R D O	Exist. Vac.
40	SUBASH CHANDER	20.11.58	D G Q A	D G Q A	Exist. Vac.
41	KINGSHUK DAS GUPTA	04.05.59	C A O	C A O	Exist. Vac
42	LALIT KUMAR SHARMA	15.08.60	NHQ	NHQ	Exist. Vac
43	PUNEETA TANDON SMT	07.09.57	NHQ	NHQ	Exist. Vac
44	KUSUMAM P NAIR SMT	25.05.60	AIR HQ	AIR HQ	Exist. Vac.
45	SUKHEN MUKHOPADYAY	08.01.58	M S	M S	R S Draweria
46	M PREMA SMT	14.03.60	D R D O	M G O	Exist. Vac.
47	MANOJ KUMAR MALIK	29.11.60	D R D O	AIR HQ	J C Singh
48	SANJAY KUMAR SHARMA	23.08.62	AIR HQ	AIR HQ	Exist. Vac.
49	TEJINDER KUMAR	22.06.64	AIR HQ	D G Q A	Ram Chander
50	VIJAYA SMT	02.11.63	NHQ	NHQ	Om Prakash

3. The Upper Division Clerks promoted to the grade of Assistant Vide Para 2 above will be on probation for a period of two years from the date they assume the appointment of Assistant as per provision under Rule 10 (I) (II) of AFHQ Civil Service Rule 2001. Assessment Report for the first year of probation in respect to these Assistants may be sent to this office addressed to Admin Officer, CAO/CRD Cell immediately on completion of first year and the report for second year immediately on completion of second year. Administrative Sections in CAO's Office and Coord Sections of Air HQ and Naval

Contd.....3/-

HQ are requested to ensure timely submission of blank Assessment Report forms of the officials to the user office for completion, under intimation to this office.

4. The individuals who have been transferred from their present office on promotion, may be relieved of their duties immediately and directed to report to their new place of posting. Before relieving the individuals from their present appointment, it may be ensured that no disciplinary/vigilance case is pending against them.

5. The relieving/charge assumption reports may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within stipulated period as per FR-22. Before relieving the individuals, their SLIC may also be withdrawn.

6. Hindi version will follow.

Sd/ xxxx
(U A Jose)
Joint Director, CAO/P-1
03 Apr 2007

Coord Sections of the Branches of Army HQ/ISOs

Naval HQ/Adm (Civ)

Air HQ/PC (P&T) (PC-I) (PC-II)

Copy to :-

PS To JS (Trg) & CAO

PS to Dir (H)

PA to Dir (R)

PA to Director (A)

All Dy CAOs

DPC Members

All Adm Sections of CAO's Office

CAO/CRD Cell

JCM Members

Staff Associations of AFHQ

Individual Concerned

Group III