

**No.A/26630/Temp.PS/CAO/P-2**

**MINISTRY OF DEFENCE**  
(Office of JS (Trg) & CAO)

Subject: **PROMOTION TO THE GRADE OF PRIVATE SECRETARY**  
**OF AFHQ STENOGRAPHER SERVICE ON TEMPORARY BASIS**

Following Personal Assistants of AFHQ Stenographers Service are promoted to the grade of PS in the pay scale of ` 9,300 - ` 34,800/- with Grade Pay of ` 4,800/- on temporary basis for a period of six months or till availability of regular incumbents whichever is earlier under Rule 7(3) of AFHQ Stenographers Rules and they are posted to organisations mentioned against their names:

Sl No.	Name (Shri/Smt/Km)	DOB	Present Office	Posted to	Vice (Shri/Smt)
1.	RANVEER SINGH	01/02/59	GS	GS	Madhavi Kutti Pillai
2.	V K KAPUR	13/06/54	DGQA	AG	SP Jain
3.	KAMLESH KALRA	08/08/59	STDN DTE	MS	Existing vacancy
4.	NAVIN ARORA	30/12/59	GS	GS	VK Sharma
5.	PREM PARKASH	15/11/54	DGQA	NAVAL HQ	Meera Idnani
6.	A CHANDRIKA	05/05/60	GS	GS	AK Balguhare
7.	JASWINDER KAUR	25/04/62	QMG	GS	Existing Vacancy
8.	DEVAKI NAIR	10/02/60	AIR HQ	AIR HQ	RN Sharma
9.	KIRAN AIRI	15/12/60	AIR HQ	AIR HQ	Raj Kumar Gupta
10.	NEELAM SHARMA	03/08/59	E-IN-C	E-IN-C	Existing Vacancy
11.	ANITA SHARMA	09/04/61	NAVAL HQ	E-IN-C	Existing Vacancy
12.	VALSALA NAIR	28/10/56	DGAQA	HQ IDS	Narender Singh
13.	JAYANTI VERMA	16/02/60	AIR HQ	HQ IDS	B Murugesan
14.	INDRA VERMA	15/09/56	NAVAL HQ	NAVAL HQ	Amit Roy

15.	SUNITI DHINGRA	23/05/61	AIR HQ	NAVAL HQ	Subhadra Somanchi
16.	RANJANA JUNEJA	03/01/59	HQ IDS	QMG	Kamlesh Arora
17.	SANTOSH CHANDI	20/10/54	PLG & COORD	E-IN-C	Existing Vacancy
18.	REKHA ATTRI	02/06/52	OFC	HQ IDS	Existing Vacancy
19.	S K SHARMA	02/03/56	NAVAL HQ	NAVAL HQ	C Dilawar
20.	K C SHARMA	20/06/52	AIR HQ	NAVAL HQ	Subhash Chander
21.	C P KOLI	17/02/62	GS	GS	Existing Vacancy
22.	SHANKAR CHANDRA BISWAS	28/09/59	NAVAL HQ	NAVAL HQ	Manju Sahni
23.	RAMESH KUMAR	01/05/65	QMG	QMG	Nanki Sabachandani
24.	HARMESH LAL	03/01/64	GS	HQ IDS	Existing Vacancy
25.	MANJIT PATIL	17/04/67	AIR HQ	NAVAL HQ	Rani Balwani

2. The above mentioned officers are appointed as Private Secretary under following terms and condition as per AFHQ Stenographer Service Rule 2004:

(a) The promotion will be effective from the date of charge assumption of higher post by the officers.

(b) The temporary promotion shall be operated on purely temporary basis and can be terminated on administrative ground without issuing any prior notice to this effect.

(c) The officers so granted temporary promotions shall have no claim for regular promotion/appointment on the basis of temporary promotion granted now. The periods of such appointment shall not count towards seniority in the grade of PS.

3. The Officers should either join as PS or refuse to accept their promotion latest by 10.01.2011, failing which it will be construed that they are not willing to take up appointment as PS and in such an event their junior will be promoted.

4. Relieving/charge assumption report may be sent to all concerned.

Sd/-  
(Rajesh Tiwari)  
SAO, CAO/P-2  
29 Dec 2010

Air HQ/PC-1    NHQ/DOA (Civ)    GS/SD-1    Dte of Stdn  
DGQA (Coord)    OMG/Q-1(C)    E-in-C Branch    DGAQA  
HQ IDS    Dte of Plg & Coord    OFC    MS Branch

Copy to:-

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CAO/A-4(A)    CAO/A-6(A)    CAO/A-3(A)    CAO/A-6(B)

CAO/A-3(B)    CAO/A-5(B)

PPS to JS(Trg) & CAO    PS to Director(HR)    PA to Dy CAO (P)

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