

RE-IMBURSEMENT OF TUITION FEE

Certified that the child/children mentioned in respect of whom re-imbursement of tuition fee is claimed is/are wholly dependant upon me:-

Name of the Child	Date of Birth	School in which studying	Class in which studying	Monthly tuition fee payable	Tuition fee actually paid	Amount of re-imbursement claimed
1	2	3	4	5	6	7

2. Certified that the tuition fees indicated for the child/each of the children had actually been paid by me vide certificate(s) from the institution(s) attached.

3. Certified that:-

- (i) My wife/husband is/is not a Central Government Servant.
- (ii) My wife/husband is a Central Government servant but she/he will not claim re-imbursement of tuition fee in respect of our child/children
- (iii) My wife/husband is employed with _____ she/he is/is not entitled to re-imbursement of tuition fees in respect of our child/children.

4. Certified that during the period covered by this claim the child/children attended the schools regularly and did not absent himself/herself/themselves from school(s) without proper leave for a period exceeding one month.

5. Certified that the child/children mentioned has/have not been studying in the same class for more than two years.

6. Certified that I or my wife/husband has/have not claimed and will not claim the children's educational allowance in respect of the children mentioned above.

7. In the event of any eligibility for the re-imbursement of tuition fees, I undertake to intimate the same promptly and also to refund excess payment, if any, made.

(Signature of the Govt. Servant)

Name in Block letters _____

Designation & Office _____

Dated : _____