

RIGHT TO INFORMATION ACT 2005

CENTRAL PUBLIC INFORMATION OFFICERS

IN RESPECT OF CAO's OFFICE

Sl No	Name & Designation	Tele No.	Subject Matter
1.	Dr. JP Dwivedi Dy CAO (FM)	23018205	Matters relating to Material Procurement, Stores Management, Movement, Financial Management.
2.	Shri KMP Singh Dy CAO(MPR)	23018214	Matters relating to Manpower & Recruitment of AFHQ Employees, SC&ST Cell, CP Cell.
3.	Dy CAO (P & Legal)	23018084	Matters relating to posting/ transfer/promotion/ deputation/ACRs etc. of AFHQ civilian employees etc. Matters relating to cases filed against the Government in the Supreme Court, High Court, Lower Courts and Tribunals.
4.	Smt. Poonam Goila Dy CAO (DCW)	23016156	Coordination, Welfare, JCM, Central Transit House (CTH), Women Cell, Ministry of Defence Distribution Section (MDDS). Cases relating to disciplinary & vigilance of AFHQ officers and staff. Matters relating to implementation on e-governance, electronic data processing, Maintenance of computers and website of CAO's office.
5.	Sh AK Laroiya Dy CAO(A)	23018202	Matters relating to pay and allowances, leave, service book etc. of AFHQ employees
6.	Shri Rajesh Saxena Dir, DHTI	23792441	Matters relating to Training of AFHQ civilian employees
7.	Shri G V Singh Dy CAO(EW)	23018208	Matters relating to allotment, reimbursement of bills of hired accommodation to the service officer employed in Defence HQrs/ISOs & Works.

LIST OF APPELLATE AUTHORITIES (in r/o CAO's Office)

Sl. No.	Name/Designation	Office Phone No. With STD Code	Office Address	Specific areas handled by CPIOs
1.	Sh Shankar Singh, Director (E&A)	011-23018206	R No. 150, 'E' Block, O/o JS(T) & CAO, Dalhousie Road, New Delhi	All matters pertaining to 'A' Division, 'FM' Division & 'EW' Division.
2.	Shri AP Mund Director(HR)	011-23018212	R No. 160, 'E' Block, O/o JS(T) & CAO, Dalhousie Road, New Delhi-11	All matters pertaining to 'P' Division, 'MPR' Division, 'TCW' Division, Legal Division & Departmental Discipline.

TRANSPARENCY OFFICER IN RESPECT OF CAO's OFFICE

Sl. No.	Name/Designation	Office Phone No. With STD Code	Office Address
1.	Sh Shankar Singh, Director (E&A)	011-23018206	R No. 150, 'E' Block, O/o JS(T) & CAO, Dalhousie Road, New Delhi

MINISTRY OF DEFENCE
(Office of JS(Trg) & CAO)
RIGHT TO INFORMATION ACT 2005

In compliance with Section 5(1) of the Right to Information Act 2005, the following officers of the office of CAO, Ministry of Defence have been designated as Central Public Information Officers in respect of the subject matters mentioned against their names and their officiating arrangements during their absence. Respective Appellate Authorities are also mentioned against each : -

Sl No	Designation (CPIO) & Tele No	Subject Matter	Officiating arrangements In absence of (b)	Officiating arrangements If (d) is also absent	Appellate Authority
(a)	(b)	(c)	(d)	(e)	(f)
1.	Dy CAO (MPR) 23018214	All matters pertaining to recruitment to various categories of AFHQ Cadre/Ex Cadre Posts, Compassionate Appointment, Regularisation of Casual Labourers, formulation of Recruitment Rules of various AFHQ services, disposal of grievances of SC & ST employees, De-reservation, Matters related to career prospects including Cadre Review, work related to Pay Commission, Peace Establishments of various organisations in AFHQ & ISOs.	Dy CAO (P& Legal)	Dy CAO (DCW)	Director(HR)
2.	Dy CAO (P& Legal) 23018084	All matters pertaining to posting/ transfer of AFHQ civilian employees, Departmental Promotion Committees, Seniority, Confirmation, No Objection Certificates for Inter-departmental transfers, Deputations, Annual Confidential Reports. Defending the cases filed against the Government in the Supreme Court, High Court, Lower Courts and Tribunals.	Dy CAO (DCW)	Dy CAO (MPR)	Director (HR)

3.	Dir, DHTI 23792441	All matters relating to Training of AFHQ civilian employees.	Dy CAO (DCW)	Dy CAO (MPR)	Director (HR)
4.	Dy CAO (DCW) 23016156	Coordination with various organizations of Ministry of Defence, Service Headquarters & Inter-Service Organisations (ISOs) as well as with other Ministries, Departmental Canteens, Review Meeting of Senior Officers, Parliamentary matters, Policy matters related to CGHS facilities and appointment of Authorised Medical Attendants, Sports and Cultural activities, Welfare of AFHQ/ISOs employees, Redressal of Grievances and settlement of disputes of AFHQ civilian employees and general administration, Staff Cars, telephones, Central Registry, Official language, Joint Consultative Machinery, grievances of woman employees. All cases pertaining to disciplinary cases and vigilance matters in respect of AFHQ Civilian Officers/Staff for which the JS(Trg) & CAO is the Cadre Controlling Authority. All matters pertaining to implementation on e-governance, electronic data processing, Maintenance of computers and website of CAO's office.	Dy CAO (MPR)	Dy CAO (P& Legal)	Director (HR)
5.	Dy CAO (FM) 23018205	All matters pertaining to Stores Management, Material Procurement Movement, Financial Management.	Dy CAO(A)	Dy CAO (EW)	Director (E&A)
6.	Dy CAO (EW) 23018208	All matters pertaining to allotment, reimbursement of bills of hired accommodation to the service officer employed in AFHQ/ISOs, allotment and maintenance of Office Accommodation to all constituents of Ministry of Defence.	Dy CAO (FM)	Dy CAO(A)	Director (E&A)

7.	Dy CAO(A) 23018202	All matters pertaining to pay and allowances, leave, service book etc. of civilian employees employed in Army HQ/ISOs.	Dy CAO (EW)	Dy CAO (FM)	Director (E&A)
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2. Order issued vide MoD, JS(Trg) & CAO ID No A/22220/RTI/CAO/Coord dated 19Sep 2011 is hereby cancelled.

(VS Pal)
Dy Dir(CW)

All Dy CAOs/Dir DHTI
Coord Sections of Army HQs/ISOs
DOA(Civ)/NHQ
PC Coord/Air HQ

MoD, JS(Trg) & CAO ID No. A/22220/RTI/CAO/Coord dated Jan 2012

Copy to :-

PPS to JS(Trg) & CAO
PS to Dir(HR)
PA to Dir(E&A)
PA to Dir(Pers & Legal)
All Associations/JCM Members
CAO/EDP

- Kindly upload the information